



CARY PARK

ARB ALTERATIONS AND ADDITIONS SUBMITTAL CHECKLIST

NO SUBMITTAL WILL BE REVIEWED UNLESS ALL INFORMATION IS INCLUDED
Revised December 2003

Builder / Homeowner Name _____ Date Submitted _____
Street Address _____ Lot No. _____
Telephone Numbers – Home: _____ Work: _____

Site Plan as required (8-1/2" x 11")

- Scale
- Setbacks and easements
- Existing house and additions footprint and finished floor elevation(s)
- Driveway and parking improvements / additions
- Walkway improvements / additions
- Deck and patio improvements / additions
- Fencing and retaining walls (including fence details) improvements / additions
- Accessory outbuilding improvements / additions
- Other site improvements / additions as required

Landscaping Plan as required (8-1/2" x 11")

- A Landscaping Plan is required for any landscape improvements other than for maintenance purposes.

Architectural Plans as required (8-1/2" x 11")

- Floor plans with square footage of improvements / additions
- Front, sides & rear elevations (with material indications)
- Special details (porch railings, columns, etc.)

Colors and Materials

- Color Selection Form must be attached

Neighbor Notification

- Notification of all adjacent neighbors required (indicate names of neighbors contacted on back of Checklist)

Reviewing is only for conformance with the Cary Park Architectural Guidelines. The builder / homeowner is responsible for compliance with the Cary Park Architectural Guidelines, ordinances and other applicable codes, regulations, etc.

- Approved Approved as Noted Not Approved Resubmit

Reviewed By _____
East West Partners / ARB Representative

Date _____