

Owner/Agent Application for Architectural / Landscaping Review

Community: _____ Lot # _____

Date: _____ Owner's Name _____

Home Phone: _____ Work Phone: _____

Email: _____

Address: _____

City, State, Zip: _____

If an agent is submitting on behalf of the owner, complete the following:

Name: _____ Company: _____

Industry: _____ Phone: _____

In accordance with the Declaration of Covenants, Conditions, and Restrictions for this Community application is hereby made for review and approval of the following described modifications: (brief description)

In support of this application the following items must be submitted.

One Set of Plans: The plans will show the following: plot plan, floor plan, exterior elevations, roof design, exterior materials and finishes, (paint/stains, roofing materials, landscaping plan, where applicable), and such other items as may be needed to reflect the character and dimensions of the modifications. Photos and brochures are great additions.

Summary: Written statement summarizing nature, style, setback, height and square footage of proposed modification, if applicable, and how the dimensions and nature of the proposed modification compare with the site specifications and other requirements set forth in the documents and whether any variance requests are necessary.

If the application is incomplete, the MC will notify the applicant and the application will not be further considered until receipt of these materials. The approval process will not begin until all documents have been obtained by the MC.

Your neighbors have the right to know of your future plans. Please obtain signatures from all property owners having common lot lines with your property along with property owners who reasonably view the improvement from their property. Neighbors, your signature indicates you have seen the proposal. If you have any problems or oppose the proposal please promptly submit your concerns to CAS.

It is hereby understood and agreed that approval of this application by the MC does not constitute approval as to compliance with applicable North Carolina law or Durham, Orange and Wake County ordinances. It is further understood and agreed that you agree to repair or replace, at your sole expense, any damages to common areas or other lots, including grass, walks, buildings, trees, roads, etc. as a result of your making modifications.

You, the owner, will be liable for any cost to alter the irrigation system to accomplish your Architectural Request. If the work is done by any company other than Wakefield Landscaping, you are also liable for the costs of repairing any damage to the system that becomes evident in the next 30 days during which the system is on and running.

Signature of Owner (s) _____ Date: _____

_____ Date: _____

Signature of Agent: _____ Date: _____

Signature of Neighbors: _____ Date: _____

_____ Date: _____

_____ Date: _____

_____ Date: _____

_____ Date: _____

_____ Date: _____

Note:

Is your plat plan included:	Yes ____	No ____
Is your fence, or floor plan included:	Yes ____	No ____
Is the elevation plan included:	Yes ____	No ____
Are the exterior finish samples included:	Yes ____	No ____
Other: roof plan, landscaping plan:	Yes ____	No ____

Submit Applications to:

CAS, Inc.
207 West Millbrook Rd, Ste 110
Raleigh, NC 27609

Approved: _____ **Date:** _____

Approved as Noted: _____ **Date:** _____

Disapproved: _____ **Date:** _____